



## **Part - 65**

CAA Consolidation

# **Air Traffic Service Personnel Licences and Ratings**

## **DESCRIPTION**

Part 65 prescribes rules relating to the issue of air traffic service personnel licences and ratings, including the conditions, privileges and limitations associated with those licences and ratings.

**This document is the current consolidated version of Part 65 produced by the Civil Aviation Authority, and serves as a reference only. It is compiled from the official ordinary rules that have been signed into law by the Minister of Road and Transport. Copies of the official rule and amendments as signed by Minister may be obtained from the Civil Aviation Authority or may be downloaded from the official web site at: [www.mcaa.gov.mn](http://www.mcaa.gov.mn)**

**Bulletin**

ICAO 29<sup>th</sup> Assembly Resolution A29-3 of year 1992 urges States to promote global harmonization of national rules.

In order to implement this Resolution, Mongolian Civil Aviation Regulation has been developed based on “Memorandum for Technical Cooperation” between CAA of Mongolia and New Zealand, signed on 6<sup>th</sup> of May, 1999.

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## Subpart A - General

### 65.1. Applicability

This Part prescribes rules governing-

- (1) the issue of air traffic service personnel licences and ratings; and
- (2) the conditions under which those licences and ratings are necessary; and
- (3) the privileges and limitations of those licences and ratings.

### 65.3. Definitions and abbreviations

Definitions and abbreviations relating to this Part are contained in CAR interpretation summary.

### 65.5. Requirement for licence and ratings

(a) A person who provides an air traffic service within the airspace specified in rule 172.1 may only provide that service within an organisation operating under the authority of an air traffic service certificate issued under Part 172 and must hold-

- (1) an appropriate current air traffic service personnel licence issued under this Part; and
- (2) an appropriate current rating issued and validated under this Part.

(b) A person who exercises the privileges of an air traffic service instructor listed in rule 65.405, must hold a current air traffic service instructor rating issued under this Part.

(c) A person who exercises the privileges of an air traffic service examiner listed in rule 65.455, must hold a current air traffic service examiner rating issued under this Part.

### 65.7. Licences and ratings

(a) The following air traffic service personnel licences and ratings may be granted by the Director in accordance with the applicable requirements of this Part:

- (1) air traffic trainee licence:
- (2) air traffic controller licence:
- (3) flight service trainee licence:
- (4) flight service operator licence:
- (5) flight radiotelephone operator rating:
- (6) air traffic controller ratings:
  - (i) aerodrome control rating:
  - (ii) approach control procedural rating:
  - (iii) approach control surveillance rating:
  - (iv) area control procedural rating:
  - (v) area control surveillance rating:

- (7) flight service operator ratings:
  - (i) aerodrome flight information rating:
  - (ii) area flight information rating:
- (8) air traffic service instructor rating:
- (9) air traffic service examiner rating.

(b) An air traffic service instructor rating and an air traffic service examiner rating must be shown on the holder's licence.

(c) Any other rating, except those specified in paragraph (b), and any validation issued under this Part to a holder of an air traffic service personnel licence must be recorded in the licence holder's logbook, and may be shown on the holder's licence.

## **65.9. Reserved**

### **65.11. Application for licences and ratings**

Each applicant for the grant of an air traffic service personnel licence, an air traffic service instructor rating, or an air traffic service examiner rating, or for the endorsement of any other rating on that licence, shall complete form CAA 24065/01 and submit it to the Director with a payment of the applicable fee.

### **65.13. Issue of licences and ratings**

An applicant is entitled to a licence or rating issued by the Director under this Part if the Director is satisfied that-

- (1) the applicant is a fit and proper person; and
- (2) the applicant has sufficient ability in reading, writing, speaking, and understanding the Mongolian and English language to enable the applicant to carry out their responsibilities as the holder of that licence or rating; and
- (3) the applicant complies with all of the eligibility requirements specified in the Subpart for that licence or rating; and
- (4) the granting of the licence or rating is not contrary to the interests of aviation safety.

### **65.15. Duration of licences and ratings**

(a) Except as provided in paragraph (b), a licence or rating issued under this Part shall be valid for the lifetime of the holder unless it is suspended or revoked in accordance with the Act.

(b) The Director may, where the Director considers it necessary, issue a temporary licence or rating.

**65.17. Examinations**

- (a) A candidate for an examination under this Part shall-
- (1) produce written proof of their identity; and
  - (2) except where a particular examination requires a higher pass mark, gain at least 70% of the possible marks in order to pass.
- (b) An organisation conducting any examination required under this Part shall identify any knowledge deficiencies exhibited by each candidate, and shall ensure those deficiencies are corrected before issuing any examination pass credit.

**65.19. Cheating or other unauthorised conduct**

- (a) During any examination under this Part, no person must, unless authorised by the conducting officer-
- (1) copy from another person; or
  - (2) refer to any source of information; or
  - (3) communicate in any way with anyone other than the conducting officer; or
  - (4) take an examination on behalf of anyone else; or
  - (5) remove material from the examination; or
  - (6) record any examination by electronic means.
- (b) Any person who performs any of the acts specified in paragraph (a) shall be liable to all or any of the following:
- (1) failure in that subject;
  - (2) disqualification of all or any subjects already passed;
  - (3) debarment from sitting further examinations under the Civil Aviation Rules for up to 12 months;
  - (4) suspension or revocation of any licence, certificate, or rating issued to that person under this Part.

**65.21. ATS personnel logbooks - general**

Each holder of an air traffic service personnel licence shall-

- (1) maintain in permanent nature record of their air traffic service training and experience in a logbook acceptable to the Director; and
- (2) before submitting their record in support of any application for a licence or rating, sign below the last entry to certify the correctness of the entries.

**65.23. ATS personnel logbooks - crediting of time**

- (a) Subject to paragraph (b), the holder of a current air traffic service personnel licence shall be entitled to be credited with the total air traffic service time during which they are carrying out the duties of an air traffic service personnel licence holder, air traffic service instructor, or air traffic service examiner.



(b) A person exercising the privileges of a licence or rating, issued under this Part, while not complying with any applicable requirement of this Part shall not credit that time for any purpose under this Part.

#### **65.25. Medical requirements**

(a) The holder of an air traffic trainee licence or air traffic controller licence issued under this Part shall not exercise the privileges of that licence unless that person-

- (1) holds a current Class 3 medical certificate issued under the Part 67; and
- (2) complies with all medical endorsements on that medical certificate.

#### **65.26. Air traffic controller's duty time limitation (19.403)**

The Director may prescribe duty time limitations in respect of the length of time which may be spent on duty by air traffic controllers having regard to:

- (1) the type of operating position; and
- (2) the time of day in which the duty is carried out; and
- (3) the location, usual density of air traffic, or other factors affecting the degree of mental concentration required by the controller.

#### **65.27. Examination for proficiency**

(a) The holder of a licence or rating issued under this Part shall, within such period as the Director determines, take such an examination or test as the Director considers necessary to demonstrate their continued proficiency in the capacity for which the licence or rating is held.

(b) A person who takes an examination or test under paragraph (a) and who fails to comply with the requirements prescribed for the grant of the licence or rating held, shall not exercise the privileges of that licence or rating.

#### **65.29. Offences involving alcohol or drugs**

A conviction for any offence relating to alcohol or drugs, including a refusal to submit to any lawful test for alcohol or drugs, shall be relevant for determining whether a person is or remains fit and proper to hold a licence. Such conviction may result in a refusal to grant a licence, or suspension or revocation of the licence.

## Subpart B - Air Traffic Trainee Licences

### 65.51. Applicability

This Subpart prescribes rules governing-

- (1) the issue of air traffic trainee licences; and
- (2) the privileges and limitations of those licences.

### 65.53. Eligibility requirements

(a) To be eligible for an air traffic trainee licence a person shall-

- (1) be at least 18 years of age; and
- (2) hold a current Class 3 medical certificate issued under the Part 67; and
- (3) hold a flight radiotelephone operator rating; and
- (4) have at least 2 hours introductory practical experience on the flight deck of an aircraft in controlled airspace; and
- (5) have satisfactorily completed a training course relevant to the duties of an air traffic controller, in the following subject areas:
  - (i) *Air law*: Rules and regulations; and
  - (ii) *Air traffic control equipment*: Principles, use, and limitations of equipment used in air traffic control; and
  - (iii) *General aircraft knowledge*: Principles of flight; principles of operation and functioning of aircraft, powerplants and systems; aircraft performances; and
  - (iv) *Human factors*: Human performance and limitations, with emphasis on cognitive maps, the role of imagery in their work, fatigue, workload stressors in ATC operations, equipment and workspace design, and key issues in human communication; and
  - (v) *Meteorology*: Aeronautical meteorology; use and appreciation of meteorological documentation and information; origin and characteristics of weather phenomena affecting flight operations and safety; altimetry; and
  - (vi) *Navigation*: Principles of air navigation; principle, limitation and accuracy of navigation systems and visual aids; and
  - (vii) *Operational procedures*: Air traffic control, communication, radiotelephony and phraseology procedures (routine, non routine and emergency); use of the relevant aeronautical documentation; safety practices associated with flight.

(b) The training required to be completed by paragraph (a)(5) shall be conducted by-

- (1) the holder of an air traffic service organisation certificate issued under Part 172, where the certificate authorises the holder to conduct that training; or

- (2) the holder of an aviation training organisation certificate issued by a foreign contracting State to the Convention, where the certificate authorises the holder to conduct that training.

### **65.55. Privileges and limitations**

An air traffic trainee licence authorises the holder to perform air traffic control duties, while under the direct supervision of the holder of an air traffic service instructor rating, for the purpose of obtaining practical experience in air traffic control duties to-

- (1) qualify for the issue of an air traffic controller licence, rating, or validation; or
- (2) regain currency of an air traffic controller licence, rating, or validation.

## **Subpart C - Air Traffic Controller Licences**

### **65.101. Applicability**

This Subpart prescribes rules governing-

- (1) the issue of air traffic controller licences; and
- (2) the privileges and limitations of those licences.

### **65.103. Eligibility requirements**

- (a) To be eligible for an air traffic controller licence a person shall-
  - (1) hold a current air traffic trainee licence issued under this Part, or a current air traffic controller licence issued by a foreign contracting State to the Convention; and
  - (2) be at least 21 years of age; and
  - (3) have at least-
    - (i) three months experience exercising the privileges of an air traffic trainee licence issued under this Part; or
    - (ii) two years experience, within the State of issue, exercising the privileges of an air traffic controller licence issued by a foreign contracting State to the Convention; and
  - (4) have at least 10 hours practical experience on the flight deck of an aircraft in controlled airspace; and
  - (5) have passed examinations relevant to the duties of an air traffic controller, in the following subject areas:
    - (i) *Air law*: Rules and regulations; and
    - (ii) *Air traffic control equipment*: Principles, use, and limitations of equipment used in air traffic control; and

- (iii) *General aircraft knowledge*: Principles of flight; principles of operation and functioning of aircraft, powerplants and systems; aircraft performances; and
  - (iv) *Human factors*: Human performance and limitations with emphasis on cognitive maps, the role of imagery in their work, fatigue, workload stressors in ATC operations, equipment and workspace design, and key issues in human communication; and
  - (v) *Meteorology*: Aeronautical meteorology; use and appreciation of meteorological documentation and information; origin and characteristics of weather phenomena affecting flight operations and safety; altimetry; and
  - (vi) *Navigation*: Principles of air navigation; principle, limitation and accuracy of navigation systems and visual aids; and
  - (vii) *Operational procedures*: Air traffic control, communication, radiotelephony and phraseology procedures (routine, non routine and emergency); use of the relevant aeronautical documentation; safety practices associated with flight; and
- (6) have met the training, experience, and assessment requirements for at least one air traffic controller rating issued under Subpart G; and
  - (7) have demonstrated to the holder of an air traffic service examiner rating the ability to perform competently the duties of an air traffic controller.
- (b) The holder of a current air traffic controller licence issued by a foreign contracting State to the Convention is deemed to have passed the examinations required by paragraph (a)(5) in general aircraft knowledge, meteorology, and navigation.
- (c) The examinations required to be passed by paragraph (a)(5) shall be conducted by-
- (1) the holder of an air traffic service organisation certificate issued under Part 172, where the certificate authorises the holder to conduct those examinations; or
  - (2) the holder of an aviation training organisation certificate issued under Part 141, where the certificate authorises the holder to conduct those examinations.

### **65.105. Privileges**

An air traffic controller licence authorises the holder to exercise the privileges of-

- (1) an air traffic trainee licence; and
- (2) a flight service operator licence; and
- (3) any current air traffic controller ratings and validations held.

**65.107. Recent experience requirements**

Where the privileges of an air traffic controller licence issued under this Part have not been exercised within the immediately preceding 5 years, the licence holder shall meet the requirements of 65.103(a)(7) before the privileges of that licence may be exercised again.

**Subpart D - Flight Service Trainee Licences****65.151. Applicability**

This Subpart prescribes rules governing-

- (1) the issue of flight service trainee licences; and
- (2) the privileges and limitations of those licences.

**65.153. Eligibility requirements**

(a) To be eligible for a flight service trainee licence a person shall-

- (1) be at least 18 years of age; and
- (2) hold a flight radiotelephone operator rating; and
- (3) have at least 2 hours introductory practical experience on the flight deck of an aircraft; and
- (4) have satisfactorily completed a training course relevant to the duties of a flight service operator, in the following subject areas:
  - (i) *Air traffic service general knowledge*: Air traffic service provided within Mongolian airspace; and
  - (ii) *Operational procedures*: Radiotelephone procedures; phraseology; telecommunication network; and
  - (iii) *Air Law*: Rules and regulations; and
  - (iv) *Human factors*: Human performance and limitations with emphasis on cognitive maps, the role of imagery in their work, fatigue, workload stressors in ATC operations, equipment and workspace design, and key issues in human communication; and
  - (v) *Telecommunication equipment*: Principles, use and limitations of telecommunications equipment in an aeronautical station.

(b) The training required to be completed by paragraph (a)(4) shall be conducted by-

- (1) the holder of an air traffic service organisation certificate issued under Part 172, where the certificate authorises the holder to conduct that training; or
- (2) the holder of an aviation training organisation certificate issued under Part 141, where the certificate authorises the holder to conduct that training.

**65.155. Privileges and limitations**

A flight service trainee licence authorises the holder to perform flight service operator duties, while under the direct supervision of the holder of a current air traffic service instructor rating, for the purpose of obtaining practical experience in flight service operator duties to-

- (1) qualify for the issue of a flight service operator licence, rating, or validation; or
- (2) regain currency of a flight service operator licence, rating, or validation.

**Subpart E - Flight Service Operator Licences****65.201. Applicability**

This Subpart prescribes rules governing-

- (1) the issue of flight service operator licences; and
- (2) the privileges and limitations of those licences.

**65.203. Eligibility requirements**

- (a) To be eligible for a flight service operator licence a person shall-
  - (1) hold a current flight service trainee licence issued under this Part; and
  - (2) have at least 2 months experience exercising the privileges of the flight service trainee licence; and
  - (3) have at least 10 hours practical experience on the flight deck of an aircraft; and
  - (4) have passed examinations relevant to the duties of a flight service operator, in the following subject areas:
    - (i) *Air traffic service general knowledge*: Air traffic service provided within Mongolian airspace; and
    - (ii) *Operational procedures*: Radiotelephone procedures; phraseology; telecommunication network; and
    - (iii) *Air Law*: Rules and regulations; and
    - (iv) *Human factors*: Human performance and limitations with emphasis on cognitive maps, the role of imagery in their work, fatigue, workload stressors in ATC operations, equipment and workspace design, and key issues in human communication; and
    - (v) *Telecommunication equipment*: Principles, use and limitations of telecommunications equipment in an aeronautical station; and
  - (5) have met the training and assessment requirements of at least one flight service operator rating issued under Subpart H; and
  - (6) have demonstrated to the holder of an air traffic service examiner rating the ability to perform competently the duties of a flight service operator, including-
    - (i) operating the telecommunication equipment in use at the unit for which the rating is sought; and

- (ii) transmitting and receiving radiotelephony messages with efficiency and accuracy.
- (b) The examinations required to be passed by paragraph (a)(4) shall be conducted by-
  - (1) the holder of an air traffic service organisation certificate issued under Part 172, where the certificate authorises the holder to conduct those examinations; or
  - (2) the holder of an aviation training organisation certificate issued under Part 141, where the certificate authorises the holder to conduct those examinations.

#### **65.205. Privileges and limitations**

- (a) Subject to paragraph (b), a flight service operator licence authorises the holder to exercise the privileges of-
  - (1) a flight service trainee licence; and
  - (2) any current flight service operator ratings and validations held.
- (b) Before exercising the privileges of the licence, the holder shall be familiar with all relevant and current information regarding the types of equipment and operating procedures used at the aeronautical station for which the licence holder holds a validated rating.

### **Subpart F- Flight Radiotelephone Operator Rating**

#### **65.251. Applicability**

This Subpart prescribes rules governing-

- (1) the issue of flight radiotelephone operator ratings to air traffic service personnel; and
- (2) the privileges and limitations of those ratings.

#### **65.253. Eligibility requirements**

- (a) To be eligible for a flight radiotelephone operator rating issued under this Part, a person shall-
  - (1) have satisfactorily completed a training course in aeronautical radiotelephone practices and procedures, including a written examination, conducted by-
    - (i) the holder of an air traffic service organisation certificate issued under Part 172, where the certificate authorises the holder to conduct that training and examination; or
    - (ii) the holder of an aviation training organisation certificate issued under Part 141, where the certificate authorises the holder to conduct that training and examination; and

- (2) have demonstrated to the holder of an air traffic service instructor rating, or flight instructor rating-
  - (i) correct manipulation and adjustment of the controls of aeronautical radiotelephone equipment; and
  - (ii) the ability to transmit and receive spoken messages competently and in accordance with the current procedures.

#### **65.255. Issue**

(a) When the holder of an appropriate air traffic service instructor rating, or flight instructor rating, is satisfied that the requirements of 65.253 for a flight radiotelephone operator rating have been complied with, the instructor shall issue the flight radiotelephone rating by entering in that person's logbook the name, number of licence and rating, and signature of the instructor; and date of issue of the flight radiotelephone operator rating, under the following statement:

*This is to certify that [name of person] has satisfied the requirements of CAR Part 65 for the issue of the flight radiotelephone operator rating.*

(b) Upon application to the Director and payment of the applicable fee, the holder of an air traffic service personnel licence may, in addition, have their flight radiotelephone operator rating printed on their licence.

#### **65.257. Privileges and limitations**

A flight radiotelephone operator rating authorises the holder to operate, the radiotelephone of any aircraft, aeronautical station, or mobile surface station that operates on frequencies allocated to the aeronautical mobile service where the transmitter-

- (1) requires only the use of simple external controls; and
- (2) automatically maintains the stability of the radiated frequencies.

### **Subpart G - Air Traffic Controller Ratings**

#### **65.301. Applicability**

This Subpart prescribes rules governing-

- (1) the issue and validation of the following air traffic controller ratings-
  - (i) aerodrome control rating;
  - (ii) approach control procedural rating;
  - (iii) approach control surveillance rating;
  - (iv) area control procedural rating;
  - (v) area control surveillance rating; and
- (2) the privileges and limitations of those ratings; and
- (3) where a person's air traffic controller rating refers to an-



- (i) approach control rating, it is deemed to be an approach control procedural rating; and
- (ii) approach control radar rating, it is deemed to be an approach control surveillance rating; and
- (iii) area control rating, it is deemed to be an area control procedural rating; and
- (iv) area control radar rating, it is deemed to be an area control surveillance rating.

### **65.303. Eligibility requirements**

(a) To be eligible for an air traffic controller rating and an initial validation of that rating a person must-

- (1) hold an air traffic controller licence; and
- (2) have satisfactorily completed a training course relevant to the rating and validation, in the following subject areas-
  - (i) aerodrome control rating: aerodrome layout; physical characteristics and visual aids, airspace structure; applicable rules, procedures and source of information; air navigation facilities; air traffic control equipment and use; terrain and prominent landmarks; characteristics of air traffic; weather phenomena; emergency and search and rescue plans:
  - (ii) approach control procedural and area control procedural ratings: airspace structure; applicable rules, procedures and source of information; air navigation facilities; air traffic control equipment and its use; terrain and prominent landmarks; characteristics of air traffic and traffic flow; weather phenomena; emergency and search and rescue plans:
  - (iii) approach control surveillance and area control surveillance ratings: as for subparagraph (ii) in so far as they affect the area of responsibility, plus - Principles, uses and limitations of radar, other surveillance systems and associated equipment; procedures for the provision of approach or area radar control services, as appropriate, including procedures for ensuring appropriate terrain clearance; and
- (3) have completed the following applicable experience under the direct supervision of an appropriately rated holder of an air traffic service instructor rating:
  - (i) *aerodrome control rating*: an aerodrome control service, for at least 90 hours or one month, whichever is the greater, at the aerodrome for which the rating is sought:

- (ii) *approach control procedural, approach control surveillance, area control procedural, area control surveillance ratings*: the control service for which the rating is sought, for at least 180 hours or 3 months, whichever is the greater, providing the service at the unit for which the rating is sought; and
  - (4) have passed examinations relevant to the privileges of the rating, in the subject areas specified in paragraph (2), conducted by-
    - (i) the holder of an air traffic service certificate granted in accordance with Part 172, where the certificate authorises the holder to conduct those examinations; or
    - (ii) the holder of an aviation training organisation certificate granted and in accordance with Part 141, where the certificate authorises the holder to conduct those examinations; and
  - (5) have demonstrated to the holder of an appropriate air traffic service instructor rating, the skill, judgement, and performance required to provide a safe, orderly, and expeditious control service, at the unit for which the rating is sought.
- (b) The training required to be completed by paragraph (a)(2) must be conducted by-
- (1) the holder of an air traffic service organisation certificate referred to in paragraph (a)(4)(i), where the certificate authorises the holder to conduct that training; or
  - (2) the holder of an aviation training organisation certificate referred to in paragraph (a)(4)(ii), where the certificate authorises the holder to conduct that training.
- (c) To be eligible for validation of an existing air traffic controller rating for an additional location a person must-
- (1) have completed the training required by paragraph (a)(2) for the additional location; and
  - (2) have complied with the requirement of paragraph (a)(5) for the additional location.

### **65.305. Issue**

(a) When the holder of an appropriate air traffic service instructor rating is satisfied that the requirements of 65.303(a) for an air traffic controller rating have been met, the instructor shall issue the rating by entering in the ATS personnel logbook the air traffic controller rating; any conditions on the use of the rating; the name of the location for which it has been validated; the name, number of licence and rating, and signature of the instructor; and date of issue of the air traffic controller rating, under the following statement:

*This is to certify that [name of air traffic controller] has satisfied the requirements of Civil Aviation Rule Part 65 for the issue of the air traffic controller rating specified below.*

(b) When the holder of an appropriate air traffic service instructor rating is satisfied that the requirements of 65.303(c) for the additional validation of an air traffic controller rating have been met, the instructor shall validate the rating by entering in the ATS personnel logbook the name of the location for which the rating has been validated; the name, number of licence and rating, and signature of the instructor; and date of issue of the additional validation, under the rating certification statement required by paragraph (a).

(c) Upon application to the Director and payment of the applicable fee, the holder of an air traffic controller licence may, in addition, have their ratings endorsed on their licence.

### **65.307. Privileges and limitations**

(a) Subject to paragraph (b), the following air traffic controller ratings authorise the holder to exercise the corresponding privileges-

- (1) aerodrome control rating: to provide aerodrome control service at the aerodrome or aerodromes for which the rating is validated:
- (2) approach control procedural rating: to provide approach control service for the aerodrome or aerodromes for which the rating is validated:
- (3) approach control surveillance rating: to provide approach control service with the use of applicable ATS surveillance systems, for the aerodrome or aerodromes for which the rating is validated:
- (4) area control procedural rating: to provide area control service within the control area or areas for which the rating is validated:
- (5) area control surveillance rating: to provide area control service with the use of applicable surveillance systems, within the control area or areas for which the rating is validated.

(b) Before exercising the privileges of a rating, the holder must be familiar with all current information relevant to that rating.

### **65.309. Recent experience requirements**

(a) Where the privileges of an air traffic controller rating or validation issued under this Part have not been exercised, without direct supervision, for at least 5 hours of operational duty during a single shift, within the immediately preceding 28 days, the holder shall demonstrate their ability to perform unsupervised duty to an air traffic service instructor, before the privileges of that rating or validation may be exercised again.

(b) Where the privileges of an air traffic controller rating or validation issued under this Part have not been exercised within the immediately preceding 6 months, the holder shall meet the requirements of 65.303(a)(4) and (5) before the privileges of that rating or validation may be exercised again.

## Subpart H - Flight Service Operator Ratings

### 65.351. Applicability

This Subpart prescribes rules governing-

- (1) the issue of the following flight service operator ratings-
  - (i) Aerodrome flight information rating;
  - (ii) Area flight information rating; and
- (2) the privileges and limitations of those ratings.

### 65.353. Eligibility requirements

To be eligible for a flight service operator rating and an initial validation of that rating, or for an additional validation, a person shall-

- (1) hold a flight service operator licence; and
- (2) have satisfactorily completed a training course relevant to the rating conducted by-
  - (i) the holder of an air traffic service certificate issued under Part 172, where the certificate authorises the holder to conduct that training; or
  - (ii) the holder of an aviation training organisation certificate issued under Part 141, where the certificate authorises the holder to conduct that training; and
- (3) have demonstrated to the holder of an applicable air traffic service instructor rating the required skill, judgement, and performance to provide the flight service at the unit for which the rating is sought.

### 65.355. Issue

(a) When the holder of an appropriate air traffic service instructor rating is satisfied that the requirements of 65.353 for a flight service operator rating have been met, the instructor shall issue the rating by entering in the ATS personnel logbook the flight service rating; any conditions on the use of the rating; the name of the location for which it has been validated; the name, number of licence and rating, and signature of the instructor; and date of issue of the flight service operator rating, under the following statement:

*This is to certify that [name of flight service operator] has satisfied the requirements of Civil Aviation Rule Part 65 for the issue of the flight service operator rating specified below.*

(b) When the holder of an appropriate air traffic service instructor rating is satisfied that the requirements of 65.353 for the additional validation of a flight service operator rating have been met, the instructor shall validate the rating by entering in the ATS personnel logbook the name of the location for which the rating has been validated; the name, number of licence and rating, and signature of the instructor; and date of issue of the additional validation, under the rating certification statement.

(c) Upon application to the Director and payment of the applicable fee, the holder of a flight service operator licence may, in addition, have their ratings endorsed on their licence.

#### **65.357. Privileges and limitations**

(a) Subject to paragraph (b), the following flight service operator ratings authorise the holder to exercise the corresponding privileges-

- (1) *Aerodrome flight information rating*: to provide aerodrome flight information service for the aerodrome or aerodromes for which the holder is validated:
- (2) *Area flight information rating*: to provide flight information service for the area or areas for which the holder is validated.

(b) Before exercising the privileges of a rating, the holder shall be familiar with all current information relevant to that rating.

#### **65.359. Recent experience requirements**

(a) Where the privileges of a flight service operator rating or validation issued under this Part have not been exercised, without direct supervision, for at least 5 hours of operational duty during a single shift, within the immediately preceding 28 days, the holder shall demonstrate their ability to perform unsupervised duty to an air traffic service instructor, before the privileges of that rating or validation may be exercised again.

(b) Where the privileges of a flight service operator rating or validation issued under this Part have not been exercised within the immediately preceding 6 months, the holder shall meet the requirements of 65.353(3) before the privileges of that rating or validation may be exercised again.

## Subpart I - Air Traffic Service Instructor Ratings

### 65.401. Applicability

This Subpart prescribes rules governing-

- (1) the issue of air traffic service instructor ratings; and
- (2) the privileges and limitations of those ratings.

### 65.403. Eligibility requirements

- (a) To be eligible for an air traffic service instructor rating a person shall-
  - (1) hold an air traffic service personnel licence; and
  - (2) have at least 5 years experience exercising the privileges of an air traffic controller or flight service operator licence; and
  - (3) have satisfactorily completed a training course in the theory and practice of instruction conducted by-
    - (i) the holder of an air traffic service certificate issued under Part 172, where the certificate authorises the holder to conduct that training; or
    - (ii) the holder of an aviation training organisation certificate issued under Part 141, where the certificate authorises the holder to conduct that training; and
  - (4) have demonstrated the ability to exercise the privileges of the rating by passing an examination and a practical test that are acceptable to the Director.
- (b) The examination and test required to be demonstrated by paragraph (a)(4) shall be conducted by-
  - (1) the holder of an air traffic service organisation certificate issued under Part 172, where the certificate authorises the holder to conduct those assessments; or
  - (2) the holder of an aviation training organisation certificate issued under Part 141, where the certificate authorises the holder to conduct those assessments.
- (c) A person who at the time this Part comes into effect is exercising privileges, equivalent to those of 65.405, is deemed to meet the eligibility requirements of paragraph (a).

### 65.405. Privileges and limitations

- (a) Subject to paragraph (b), the holder of an air traffic service instructor rating is authorised to-
  - (1) instruct air traffic service personnel; and
  - (2) directly supervise air traffic service personnel under training, or regaining currency, who are performing air traffic service duties; and
  - (3) assess for, and issue, air traffic service ratings and validations.

(b) Subject to paragraph (c), to exercise the privileges of an air traffic service instructor rating the holder shall-

- (1) hold a current air traffic service personnel licence with a current rating and validation for the relevant service; and
- (2) exercise those privileges within an organisation operating under-
  - (i) an air traffic service certificate issued under Part 172, where the certificate authorises the holder to conduct those privileges; or
  - (ii) an aviation training organisation certificate issued under Part 141, where the certificate authorises the holder to conduct those privileges; and
- (3) assess for, and issue to the holders of air traffic service personnel licences, air traffic service ratings and validations-
  - (i) have at least 5 years experience exercising the privileges of an air traffic controller or flight service operator licence; and
  - (ii) within the immediately preceding 13 months have demonstrated to the holder of an air traffic service examiner rating the ability to exercise those privileges by passing an examination and a practical test based on the exercise of those privileges of the rating.

(c) Where the holder of an instructor rating is not exercising the privilege of providing an air traffic service, the holder is not required to hold a current medical certificate.

## **Subpart J - Air Traffic Service Examiner Ratings**

### **65.451. Applicability**

This Subpart prescribes rules governing-

- (1) the issue of air traffic service examiner ratings; and
- (2) the privileges and limitations of those ratings.

### **65.453. Eligibility requirements**

- (a) To be eligible for an air traffic service examiner rating a person shall-
- (1) hold an air traffic service personnel licence; and
  - (2) have at least 8 years experience exercising the privileges of an air traffic controller or flight service operator licence; and
  - (3) have demonstrated to a Civil Aviation Authority testing officer the ability to perform the duties of an air traffic service examiner.
- (b) A person who at the time this Part comes into effect is exercising privileges, equivalent to those of 65.455, is deemed to meet the eligibility requirements of paragraph (a).

**65.455. Privileges and limitations**

(a) Subject to paragraph (b), the holder of an air traffic service examiner rating is authorised to-

- (1) conduct written, oral, and practical tests for the issue or continued currency of air traffic service personnel licences; and
- (2) conduct written, oral, and practical tests for the issue or continued currency of air traffic service instructor ratings.

(b) Subject to paragraph (c), to exercise the privileges of an air traffic service examiner rating the holder shall-

- (1) hold a current air traffic service personnel licence with a rating for the relevant service; and
- (2) conduct the examining within an organisation operating under-
  - (i) an air traffic service certificate issued under Part 172, where the certificate authorises the holder to conduct that examining; or
  - (ii) an aviation training organisation certificate issued under Part 141, where the certificate authorises the holder to conduct that examining; and
- (3) within the immediately preceding 13 months, have demonstrated to a CAA testing officer the ability to perform the duties of an air traffic service examiner.

(c) Where the holder of air traffic service examiner rating is not exercising the privilege of providing an air traffic service, the holder is not required to hold a current medical certificate.

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