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29 March 2010

**Subject:** Technical Cooperation Programme –  
Vacancies and Roster of Experts

**Action required:** Submit candidatures to  
vacancies and update information for roster of experts

Sir/Madam,

The ICAO Technical Cooperation Programme offers a wide range of employment opportunities for aviation professionals to work in technical cooperation missions and projects worldwide. In order to keep up with the growing demands for services and to effectively meet the requests for assistance by Member States, it is vital that these opportunities be widely promulgated and that the Technical Co-operation Bureau have access to an up-to-date roster of experts in the various disciplines of civil aviation.

In this regard, your assistance would be appreciated in drawing the attention of the personnel within your national civil aviation administration to the Technical Co-operation Bureau website and to the list of current vacancies along with generic list of prospective vacancies which can be found at the following link: <http://www.icao.int/icao/en/tcb/TCBvacancylist.html>. Those interested in possible employment should complete the “Applicant Screening Form” located at the bottom of each individual vacancy announcement.

In addition, the existing roster of experts is being completely renewed and all current experts are being instructed to submit new applications and updated curriculum vitae before **30 June 2010**. After this date, all previous experts on the roster will be deleted from the current list.

Accept, Sir/Madam, the assurances of my highest consideration.

Raymond Benjamin  
Secretary General